Manager Communications International Network INETTT (gn)

Stellenanbieter: Agora Think Tanks gGmbH

The world's energy systems are changing. Renewable energy has moved from a niche technology to its broad-scale adoption in many countries. Policy makers face new technical, economic, and policy challenges. Understanding this complex transformation is essential for decision-making and ensuring smooth transitions to a clean energy system.

The International Network of Energy Transition Think Tanks (INETTT) brings together think tanks supporting energy transitions from around the world. It aims to integrate the perspectives of its members to offer a more diverse view of energy transitions, their drivers and impacts both globally and comparatively between member countries. It offers opportunities to exchange, share, and collaborate on research topics, policy, and strategy, thereby strengthening joint and individual impact, through exchange of lessons learned, leveraging synergies, as well as institutional and thematic skill-sharing supported through grants.

Under the auspices of Agora, the INETTT Secretariat is responsible for the operation and development of the network. Its success will rely upon energy experts as well as experts in administration.

Under the supervision of the Director of INETTT, the Secretariat is looking for a

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Full or part-time role (min. 32 hrs), based in Berlin.

In this role, you are part of the INETTT Team and communicate the network's insights and activities through various channels, work closely with the communication offices of our think tank members as well as Agora Think Tanks.

Your responsibilities include

- Developing communications products and implementing a communications strategy for INETTT, working together with Agora's communications team and partners to ensure a cohesive and consistent tone and messaging across channels;
- Keeping an overview of the climate and energy policy landscape across existing and potential INETTT partner countries and delivering regular briefings on the public discussions on these topics in these regions;
- Supporting the dissemination of INETTT Secretariat and member think tanks' work, including through drafting articles, a regular newsletter and press releases in close collaboration with the Secretariat team, content team leads and the Agora communications team in Berlin;

- Creating, curating and managing content for INETTT's social media platforms (X, LinkedIn);
- Drafting and implementing consistent web content for the INETTT website;
- Helping in designing, executing and moderating webinars, workshops and conferences;
- Keeping up with upcoming opportunities for regional communication and developing relevant messages based on INETTT's work;
- Ensuring the quality of communications products, including reviewing, proofreading and some basic layout work;
- Conducting communications/media trainings and providing support to INETTT partners as needed.

We are looking for

- Outstanding English language skills, including the ability to proofread, draft documents and review text at a high level. Other languages from INETTT member/target countries, in particular Spanish, are a plus.
- Proven track-record as a communications or media professional;
- Proficiency with Typo3 or similar website content management systems;
- Global perspective with lived experience in international contexts, including a strong understanding of various media and political landscapes;
- Willingness to travel internationally, as needed;
- An understanding of climate and energy transition policy in heterogeneous contexts, in particular developing countries, is desirable;
- Experience in working for international or regional bodies, including NGOs, think tanks, or research bodies;
- Good project management and organisational skills;
- Proven skills in dealing with social media and traditional media.

We assume that there are excellent candidates for the job who do not meet all the criteria in the description. Maybe you have certain skills we haven't thought of yet? Tell us why you are the right person for the job.

What we offer

- An opportunity to work in a mission-driven, highly motivated, and professional international team;
- Diverse experiences including professional relationships with colleagues and experts from a variety of countries around the globe, and working with important policy processes at national, regional, and international level;
- A hybrid work environment, with access to an attractive office space in central Berlin and a good setup to work from home;
- Entitlement of 29 paid leave days per year (5-days working week); 24th & 31st December off-work;
- Assistance with the visa process for international candidates;
- Opportunities for professional and personal development and advancement, including

access to a mental well-being platform;
- A full or part-time role with initially a two-year employment contract.

How to apply

We look forward to receiving your application by **June 22, 2025**, via our website.

For reasons of objectivity, we ask that you refrain from submitting an application photo.

We want an energy transition for everyone from everyone. Therefore, we are particularly pleased to receive applications from people from groups that have been underrepresented in energy policy so far. We welcome applications regardless of gender and gender identity, nationality, ethnic origin, religion or belief, disability and age, and sexual orientation. Our offices are not completely barrier-free, but we are open to find individual solutions.

As part of this, we are soliciting anonymous information on a voluntary basis regarding our applicant's backgrounds. This information will be used only to inform future recruitment strategies and will not impact hiring decisions in any form. Your input will not be forwarded to third parties and will not be used in connection with your application.

Please follow this link to participate in the survey.
https://limes.sefep.eu/index.php/833735?lang=en

- **Anstellungsart:** Befristetes Arbeitsverhältnis
- **Arbeitszeit:** Flexibel, 32 h/Woche
- **Berufserfahrung:** 3 - 5 Jahre

Einsatzort: 10178 Berlin / hybrid, Deutschland

Stellenanbieter: Agora Think Tanks gGmbH
Anna-Louisa-Karsch-Straße 2
10178 Berlin, Deutschland

Ansprechpartner: Senior HR Manager, Sandy Rosenhauer
E-Mail: sandy.rosenhauer@agora-thinktanks.org

Online-Bewerbung: https://agora-thinktanks.jobs.personio.com/job/2122971

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greenjobs.de-Adresse dieses Stellenangebots: https://www.greenjobs.de/a100145389