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Umwelt macht Karriere

Intern - Evaluation Management (m/f/d)

Stellenanbieter: Particip GmbH

Particip GmbH (https://www.particip.de) is one of the leading **evaluation consultancies** in Europe, offering its expertise and know-how to a broad variety of clients including the European Commission, UN agencies, the World Bank, Regional Development Banks, EU Member States' Ministries of Foreign Affairs (e.g. Denmark, Finland, Sweden) and other national development agencies, such as the Swiss Development Cooperation and the Norwegian Agency for Development Cooperation.

With a focus on **international development cooperation**, **humanitarian aid**, and **public diplomacy**, we work across a diverse range of sectors and themes. Each year, we conduct numerous evaluations, from **country-level and regional evaluations** to **global thematic**, **instrument**, and **institutional evaluations**, assessing public policies, development strategies, and humanitarian responses. Our reputation is built on delivering impactful, evidence-based insights that shape decision-making and improve outcomes for our clients and their stakeholders. Our department 'Team Evaluation' is currently looking for an:

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Your tasks include:

- **Assist in business development and tendering for evaluation contracts, which includes, among others:**
    - Expert identification and recruitment;
    - Administrative and logistical aspects of tender preparation;
    - Contribution to technical tenders and methodologies;
    - Communicating with partners/experts in English and, if applicable, French.
    - Assist in the implementation and management of evaluations, including:
- **Participate in data collection, analysis and visualisation;**
    - Help compile reports and presentations;
    - Support contractual, financial and administrative management;
    - Support any other project management tasks that are part of our daily work.

You bring with you:

- Master's degree in political science, economics, international development or other relevant fields;
- Strong analytical and drafting skills;
- Excellent communication and interpersonal skills;
- Ability to prioritise, respect deadlines and assume responsibilities;

- Experience in qualitative and quantitative research;
- Excellent command of English (C2);
- Willingness to learn and develop new skills on a constant basis;
- **Assets:** experience in a consultancy firm, proven experience in project management, French (C2), theoretical background in evaluation, knowledge of EU external action.

What we offer:

- Paid intern position based in Freiburg (Germany);
- On-the-job training and skills development;
- An international and multicultural environment;
- Work in a dynamic, flat-structured and successful company.

To apply:

Please send your application indicating your earliest starting date (cover letter and CV in English, as well as academic/professional supporting documentation, **all in one PDF file**) at the latest **by 25.07.2025*** to:

Lena Fraser-Landmann: jobs@particip.de; Subject "**Eval-Intern-2025s2**"

**We may fill the vacancy before the closing date (incoming applications are screened on a running basis).*

Bewerbungsschluss: 25.07.2025

Stellenanbieter: Particip GmbH
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79100 Freiburg, Deutschland

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Online-Bewerbung: https://www.particip.de/en/jobs/details?id=250

Sonstiges: Subject: Eval-Intern-2025s2

Ursprünglich veröffentlicht: 25.06.2025

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