

# Accounting & Finance Specialist (gn)

**Stellenanbieter:** circular.fashion GmbH

We are circular.fashion. Our goal is to help increase the share of textiles being recycled tremendously within the next years.

Join us on this endeavour!

As our Accounting & Finance Specialist you will work at a crucial position in the team and closely cooperate with our founder. You will be embedded into a highly motivated international team in which the work of each individual is highly valued.

## Your responsibilities and tasks

- Accounting of accounts payable and receivable / payments
- Accounting in collaboration with tax advisor office
- Financial reporting of publicly funded projects
- Preparation of financial forecast and planning (including cash flow)
- Continuous improvement of financial processes and used tools

## We are looking for these skills

- At least 2 years experience in a similar position and an analytical mind with a high sense of responsibility
- In-depth knowledge of accounting software "GetMyInvoices", corporate principals, and financial analysis.
- Excellent computer and analytical skills, proficient in cloud based platforms
- Ideally you have experience in administering funding project (national and EU)
- Commitment to supporting circular.fashion's mission
- Language skills in both German (ideally native speaker) and English (B1 minimum)

## Benefits

- **Compensation** is defined by a fully transparent growth and reward framework that our team designed collaboratively and is calculated by a formula that depends on a combination of experience, level of responsibility, and tenure at circular.fashion
- 31 days of **vacation**
- We pay extraordinary attention to our **employees' well-being and work-life balance:**
- **Flexible working hours;** 20 hours per week which can be spread across the week according to your personal needs
- Work in a place of **your choice:** either in a co-working space in the heart of the former "Westberlin" or from home or a mix of both
- Generous **workation** arrangements

- **Self-development:** We're a small but growing interdisciplinary team - we all wear many hats. There are plenty of opportunities for you to try on new responsibilities and there are loads of learning opportunities

## Bewerbungsprozess

Please send a motivation letter and your CV to:

jobs@circular.fashion

**Please enclose answers to the following questions:**

- What motivates you to work for circular.fashion?
- What are your salary expectations and when could you start?
- Would you prefer working remotely or in Berlin?
  
- **Anstellungsart:** Befristetes Arbeitsverhältnis
- **Arbeitszeit:** Teilzeit, 20 h/Woche
- **Berufserfahrung:** 2 - 3 Jahre

**Einsatzort:** 10787 100% remote, Deutschland

**Stellenanbieter:** circular.fashion GmbH  
Budapester Straße 38-50  
10787 Berlin, Deutschland

**Ansprechpartner:** Kerstin Bröring  
**E-Mail:** [kerstin@circular.fashion](mailto:kerstin@circular.fashion)

**Online-Bewerbung:** [jobs@circular.fashion](mailto:jobs@circular.fashion)

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**greenjobs.de-Adresse dieses Stellenangebots:** <https://www.greenjobs.de/a100147701>