Student assistant (f/m/d) for the project CC-IDI (Community-Cooperative Driven Island Decarbonization Initiative)

Stellenanbieter: Reiner Lemoine Institut gGmbH

RLI is a non-profit research institute in Berlin. In the project CC-IDI (from Oct 2026 till Sep 2029), funded by the International Climate Initiative (IKI), we support island communities on Romblon, Sibuyan and Corcuera (Philippines) in planning their climate-neutral energy supply, together with our Philippine partners. You support the project team in Berlin with project management, documentation, communication and data analysis.

Your tasks

- Research and preparation of information on the project islands (local climate action plans, power supply, stakeholders)
- Support in project management: to-do lists, scheduling, meeting minutes, coordination with the Philippine partners
- Support in project documentation and reporting, including filing of receipts
- Preparation of workshops, travel and stakeholder meetings
- Communication support: presentations, website content, newsletter, social media
- Data evaluation and overviews (electricity demand, costs, participation processes)

Your profile

- Candidates must be enrolled at a university, preferably in energy or environmental sciences, geography, economics, politics, development cooperation or a related relevant field
- Residence and right of abode in Germany is required
- Very good English language skills are required (C1), good German language skills
- Confident use of Office applications and spreadsheets
- Interest in the energy transition, climate action and working with local communities
- Knowledge of the Philippines, international project experience or Tagalog is a plus
- Experience with project tools, graphics or presentations is a plus
- Identification with the RLI Values
- We require an independent, systematic, and meticulous approach to work, as well as the ability to communicate and document work results

What we offer

- Friendly and open working atmosphere in a young, interdisciplinary team (around 85 people currently work at RLI, including around 25 students)
- A transparent and participative corporate culture

- Location on the Adlershof science campus with excellent public transport connections
- Possibility of mobile working / flexible working hours without core hours and flexible working locations within Germany by arrangement
- Vacation days according to statutory vacation entitlement
- RLI Christmas party / end-of-year party - a highlight for all employees
- Internal training opportunities and professional support / further development
- Regular RLI days at Tempelhofer Feld or other locations with a wide range of workshops
- Participation in the Adlershof health network - free impulses as part of company health management

General condition

- Start of work on 01.01.2027 or by arrangement
- Between 40 and 60 hours per month possible by arrangement
- Remuneration with a gross hourly rate of €15.50 per hour
- If applicable, a thesis may be written as part of this position within the project contextif you are interested, please mention this in your application

Are you interested in this position?

Then upload your complete application documents (cover letter, CV, certificates, etc.) in a PDF file via the “Apply” button in our job portal:

APPLY NOW

We look forward to receiving your application!

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Sonstiges: 123_O_StudMa_CC-IDI

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